

# MICROSOFT SURFACE GO TABLET



## POWERING UP AND LOGGING IN

- 1** Prop up tablet with the attached kickstand. Grades 3-8 will be provided with an attachable keyboard that will automatically snap into place.
- 2** Power on the Device (Button 1 below).
- 3** *You must connect to the Wi-Fi before attempting to log in.* Click on the network symbol (globe) in the bottom right corner of the screen, then make sure that the “Wi-Fi” box is blue and the “Airplane Mode” box is gray. *(If this isn't the case, click the box, and it will change colors, turning it either on or off.)*
- 4** From the list, click on the Wi-Fi name of your network or SCS hotspot. When prompted, enter the hotspot's password in the “Network Security Key” field and click “Next.” After a few moments, you should see that you are “Connected.”
- 5** At the lock screen, press any key to access the login field.
- 6** In the username field, enter the student's email address *(ex: 6-digit SCS ID number - 123456@student.scsk12.org)*. In the password field, enter the student's 8-digit birthdate *(ex: March 1, 2010 would be 03012010)*. Press “enter.”
- 7** You will see a blue first-time sign-in screen. The device is setting up the student's account. This process may take up to 40 minutes. *(Do not click on “continue anyway.”)* The screen will show the student's desktop when finished.
- 8** **Your device is ready to use!**

**DEVICE REPAIRS: CALL 901-416-5300 M-F, 8 AM - 5 PM. SELECT OPTION 2.**



1 Power Button

2 Volume

3 Windows Hello camera

4 Studio Mics

5 Headphone Jack

6 USB-C port

7 Kickstand

8 Surface Connect port

9 microSD™ card reader

**FIND MORE INFORMATION AND RESOURCES AT [SCSK12.ORG/ACCESSFORALL](https://www.scsk12.org/accessforall).**